

TOHONO O'ODHAM UTILITY AUTHORITY
Job Description

Job Title: Route Technician
Department: Water/Wastewater & Propane
Reports To: Superintendent
FLSA Status: Nonexempt
Location: Sells, Arizona
Shift: 8:00 AM - 4:30 PM
Salary Level: TC-2
Prepared By: Tohono O'odham Utility Authority
Prepared Date: 10/03
Approved By: Charles W. Wiese, General Manager
Approved Date: 10/03

SUMMARY

Installation and maintenance of all types of underground utilities. General operations maintenance duties as required for water, sewer and pumping systems, metering systems and consumer information.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Transfers materials to and from storage tanks, processing tanks, and trucks.

Gather and catalog consumer account information. Pump water/wastewater from wells. Read, repair and test metering equipment as required. Maintains pumps and lines by replacing or tightening connections, and adjusting pumps.

Perform disconnects, reconnects and other customer service functions as required.

Connects pipelines between pumps and containers or storage tanks being filled or emptied.

Collects samples of materials for laboratory analysis.

Determines types of liquids. Records quantity of item pumped.

Inventories contents of storage tank and warehouse.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

Driver's License, must be capable of obtaining a Commercial Driver's License (CDL).

OTHER SKILLS AND ABILITIES

Ability to operate specific equipment or tools.
Preferred fluency in the Tohono O'odham language.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl.

The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to moving mechanical parts; in high precarious places; and outside weather conditions; exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and extreme heat; and vibration.

The noise level in the work environment is not excessive.