

TOHONO O'ODHAM UTILITY AUTHORITY

Position Description Laborer

Department: Electric
Reports To: Line Foreman
FLSA Status: Nonexempt
Shift: 8:00 AM – 4:30 PM
Salary Level: 2
Prepared By: Tohono O'odham Utility Authority
Approved By: Mike Bethurem, General Manager
Approved Date: 06/26/2019

SUMMARY

Performs basic laborer duties such as digging, lifting and cleaning TOUA grounds. Assists line crews to construct and repair electric lines and equipment by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Performs duties that pertain to worksite preparation such as cleaning, clearing, tree trimming and digging.
- Gather tools and supplies to be used at work site.
- Measures, cuts, bends wire and conduit, and assists line crews when framing poles.
- Drills holes and pulls wire.
- Assists in lifting, positioning, and fastening objects such as cross-arms, transformers, wire, conduit, and other electric equipment.
- Maintains tools and equipment and keeps supplies and parts in order.
- Cleans work area, machines, tools and equipment. Performs other routine duties.
- Drives vehicle that do not require a CDL.
- Attends and participates in safety meetings to become aware of safety rules and regulations and to help assure that safe working practices are followed and a safe working environment exists for the individual, fellow employees and customers
- Other duties may be assigned.

QUALIFICATIONS

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- The requirements listed below are representative of the knowledge, skill, and/or ability required.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Required personal characteristics includes: a team player, high integrity, good personal habits, regular work attendance, courteous and friendly, able to work well with diverse groups of people, and ability to gain and maintain the respect of others.

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EDUCATION and/or EXPERIENCE

- High school diploma or general education degree (GED).
- One (1) year related experience and/or training; or
- Equivalent combination of education and experience.

LANGUAGE SKILLS

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Prefer ability to converse in the Tohono O'odham language.

MATHEMATICAL SKILLS

- Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume.
- Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

- Ability to define problems, collect data, establish facts, and draw valid conclusions.
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS

- First Aid and CPR
- Requires a valid Arizona Driver's License, valid Arizona Commercial Driver's License preferred.
 - Applicant selected for this position that does not have a Commercial Driver's License will be required to attain an Arizona Commercial Driver's License within six (6) months of employment.

OTHER SKILLS and ABILITIES

- Ability to operate specific equipment or tools used in the electric industry.
- Ability to work with specific computer software.

PHYSICAL DEMANDS

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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- While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.
- The employee must regularly lift and/or move up to 100 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts; high, precarious places; outside weather conditions; and with explosives; and is frequently exposed to wet and/or humid conditions; fumes or airborne particles; toxic or caustic chemicals; extreme cold; extreme heat; risk of electrical shock; risk of radiation; and vibration.
- The noise level in the work environment is usually moderate to very loud.